**Using Title, Caption, and Tool Tips**

**Business Scenario:**

The production manager of a retail company previously analyzed the performance of various subcategories. He is expected to present his analysis at the upcoming board meeting, and he needs to format and annotate the pre-created views to make them more presentable and readable.

**Overview:**

* Create a view, use the previously created sales by subcategory view
* Enable caption
* Format title and caption
* Add profit ratio to tooltip and format it
* Add color shading to the view

Save and close the workbook

Graphical user interface, application, Teams

Description automatically generated